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**STATE OF IOWA**  
**BOARD OF EDUCATIONAL EXAMINERS**  
**Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
**Des Moines, Iowa 50319-0147**

**Minutes**  
**November 5, 2004**

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2                                   **BOARD OF EDUCATIONAL EXAMINERS**  
3                           **Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
4                                   **Des Moines, Iowa 50319-0147**

5  
6                                   **Motions**

7  
8                                   **November 5, 2004**  
9  
10

11   Anita Westerhaus moved, with a second by William Haigh, that the Board go  
12   into closed session for the purpose of discussing whether to initiate licensee  
13   disciplinary proceedings, pursuant to Iowa Code section 21.5(1)(d). **MOTION**  
14   **CARRIED UNANIMOUSLY.**

15  
16   William Haigh moved, with a second by Jacqueline Wellborn, that in case  
17   number 04-16, the Board find that the evidence gathered in the investigation,  
18   including witness statements and the documentary evidence, does not  
19   corroborate the allegations in the complaint, and that the Board, therefore,  
20   lacks probable cause to proceed with this matter. However, the Board does not  
21   condone the behavior gathered by the facts in the investigation. Roll call vote:  
22   Aboud – yes; Robinson – yes; Carter – yes; Seeland – yes; Paulsen – yes;  
23   Wellborn – yes; Westerhaus – yes; Haigh – yes; and Hathaway – yes.

24  
25   Jacqueline Wellborn moved, with a second by Anita Westerhaus, that in case  
26   number 04-17, the Board find probable cause to establish a violation of the  
27   following provisions of the code of professional conduct and ethics:  
28   282—12.2(1)(d) and order this case set for hearing. Roll call vote: Haigh – yes;  
29   Westerhaus – yes; Wellborn – yes; Paulsen – yes; Seeland – yes; Carter – yes;  
30   Robinson – yes; Aboud – no; and Hathaway – yes. **MOTION CARRIED.**

31  
32   Jean Seeland moved, with a second by Greg Robinson, to approve the October 8  
33   and October 11, 2004, minutes, as distributed. **MOTION CARRIED**  
34   **UNANIMOUSLY.**

1 John Aboud moved, with a second by Anita Westerhaus, to submit a pre-filed  
2 bill to change the Iowa law mandating resolution of a complaint within 180  
3 days to investigation of complaints and determination of probable cause by the  
4 Board within 120 days, with further clarification in the way of statement of  
5 problem and solution to be included in the cover memorandum. Roll call vote:  
6 Haigh – yes; Westerhaus – yes; Wellborn – yes; Paulsen – yes; Seeland – yes;  
7 Carter – yes; Robinson – yes; Aboud – yes; and Hathaway – yes. **MOTION**  
8 **CARRIED UNANIMOUSLY.**

1                                   **STATE OF IOWA**  
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5  
6                                   **Minutes**  
7                                   **November 5, 2004**  
8

9   The Board of Educational Examiners held its monthly meeting on November 5,  
10 2004, in the BMW Rooms of the Maytag Student Center on the campus of  
11 Central College in Pella. Board Chair Peter Hathaway called the meeting to  
12 order at 9:31 a.m. Members attending were John Aboud, Brian Carter, William  
13 Haigh, Peter Hathaway, Thomas Paulsen, Greg Robinson, Jean Seeland,  
14 Jacqueline Wellborn and Anita Westerhaus. Also in attendance were Susan  
15 Fischer, Interim Executive Director of the Board; Christie Scase, Assistant  
16 Attorney General and legal counsel to the Board; Barbara Hendrickson, Board  
17 Secretary; and other visitors. Ying Ying Chen and Judy Jeffrey were unable to  
18 attend the meeting. Ms. Scase left at 1:33 p.m.

19  
20 Anita Westerhaus moved, with a second by William Haigh, that the Board go  
21 into closed session for the purpose of discussing whether to initiate licensee  
22 disciplinary proceedings, pursuant to Iowa Code section 21.5(1)(d). **MOTION**  
23 **CARRIED UNANIMOUSLY.**

24  
25 The Board reconvened into open session at 10:09 a.m.

26  
27 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**  
28 **number 04-16**, the Board find that the evidence gathered in the investigation,  
29 including witness statements and the documentary evidence, does not  
30 corroborate the allegations in the complaint, and that the Board, therefore,  
31 lacks probable cause to proceed with this matter. However, the Board does not  
32 condone the behavior gathered by the facts in the investigation. Roll call vote:

1 Aboud – yes; Robinson – yes; Carter – yes; Seeland – yes; Paulsen – yes;  
2 Wellborn – yes; Westerhaus – yes; Haigh – yes; and Hathaway – yes.

3  
4 Jacqueline Wellborn moved, with a second by Anita Westerhaus, that in **case**  
5 **number 04-17**, the Board find probable cause to establish a violation of the  
6 following provisions of the code of professional conduct and ethics: 282—  
7 12.2(1)(d) and order this case set for hearing. Roll call vote: Haigh – yes;  
8 Westerhaus – yes; Wellborn – yes; Paulsen – yes; Seeland – yes; Carter – yes;  
9 Robinson – yes; Aboud – no; and Hathaway – yes. **MOTION CARRIED.**

10  
11 The Board recessed from 10:11 a.m. to 10:18 a.m.

12  
13 Board Chair Peter Hathaway introduced himself and, on behalf of the Board of  
14 Educational Examiners, thanked Central College staff for its hospitality for the  
15 November board meeting. He said that an annual highlight for the Board is a  
16 visit to the campus of a teacher preparation institution and seeing things first  
17 hand.

18  
19 Central College President Dr. David Roe welcomed the Board to campus and  
20 thanked members for the opportunity of extended time to explain the college's  
21 Central Teacher Academy. Dr. Roe extolled the excellent reputation of the  
22 college's Education Department and its graduates.

23  
24 On behalf of Central College's Education Department, and program partners  
25 Heartland Area Education Agency (AEA) 11 and the Pella Community School  
26 District (CSD), Dr. Pamela Ewell also welcomed the Board. She then presented  
27 the framework for Central Teacher Academy, which was followed by a  
28 presentation by representatives of those implementing the program. Central  
29 Teacher Academy was defined as a triadic multi-tiered partnership program  
30 among Central College teacher education, Pella CSD and Heartland AEA 11.  
31 It is a collaborative program for preparing pre-service teachers and is also a  
32 mentoring program; it assists K-12 students as well. The program bridges  
33 classroom theory with application, being both an intensive and extensive

1 opportunity for pre-service teachers, above and beyond field experiences and  
2 student teaching. In addition to Central Teacher Academy liaison Mindi  
3 Kacmarynski, others giving first-hand accounts of the operation and success of  
4 the program represented Pella CSD, Heartland AEA 11, first-year teachers and  
5 undergraduate academy students.

6  
7 The Board recessed for lunch at 11:29 a.m. and reconvened at 12:29 p.m.

8  
9 Board Chair Peter Hathaway once again thanked and complimented the Board  
10 for their work on October 8, carrying on in his absence, and their availability on  
11 October 11 for the final candidate interview for the position of Executive  
12 Director of the Board.

13  
14 Jean Seeland moved, with a second by Greg Robinson, to approve the October 8  
15 and October 11, 2004, minutes, as distributed. **MOTION CARRIED**  
16 **UNANIMOUSLY.**

17  
18 Board Chair Peter Hathaway asked if there were any Board Reports. There  
19 were none.

20  
21 Board Chair Peter Hathaway asked if there were any public comments. There  
22 were none.

23  
24 Interim Executive Director Susan Fischer reported briefly on a number of  
25 issues:

26 1) On the Board's behalf, she had sent a congratulatory note to each of the  
27 Iowa Milken Award winners and to the Iowa Teacher of the Year. She also  
28 announced that the teacher of one of her sons had won the Golden Apple  
29 Award that is sponsored by Des Moines' WHO-TV. American Education  
30 Week is November 14-20, and Board Member Jean Seeland suggested that  
31 Ms. Fischer write a letter to the editor of the *Des Moines Register* on behalf  
32 of the Board, expressing appreciation to school staff in Iowa and telling them  
33 what a fine group of people they are.

- 1 2) Ms. Fischer next directed the Board's attention to a staff directory sheet  
2 showing the funding source for each of the staff members in the board office.
- 3 3) She then mentioned her involvement with the Teacher Quality Enhancement  
4 Grant. A group representing the Department of Education, the Board of  
5 Educational Examiners, community colleges and four-year institutions is  
6 working on content requirements, trying to improve the preparation of  
7 teachers in their content areas and providing more staff development for  
8 teachers so that they can meet the highly qualified definition. The Board  
9 may in the future see outcome from these discussions in proposals reflecting  
10 a concentrated effort to look at requirements in coursework and strategies  
11 with respect to content endorsements. Board Member Jean Seeland  
12 recommended that Ms. Fischer contact David Wilkinson of the Iowa State  
13 Education Association (ISEA), who is working on a grant for the Waterloo  
14 Community School District on how to retain highly qualified teachers in very  
15 difficult schools and how to attract the best and the brightest to those  
16 schools. Board Chair Peter Hathaway suggested that Ms. Seeland refer Mr.  
17 Wilkinson to the Omaha public school district, which has achieved success  
18 in this area. Ms. Fischer said that the grant will fund a number of projects,  
19 including possibly the teacher intern program and professional ethics.
- 20 4) Ms. Fischer said that the Leadership Partnership has begun discussing  
21 some additional changes for administrators, specifically some type of middle  
22 level administrative endorsement or lead teacher recognition, wherein the  
23 holder would do more of the plant management type of duties. A leadership  
24 academy for training and retention of administrators is the biggest part of  
25 that grant.
- 26 5) In response to a question from Board Member John Aboud, Ms. Fischer said  
27 that the original deadline for filling the position of Director of the  
28 Department of Education had been extended. Those involved hope to have  
29 the position filled by the first of the year.
- 30 6) Ms. Fischer met in Waterloo with a gathering of personnel directors. They  
31 were interested in the highly qualified definition for special education  
32 teachers, the teacher intern program, and the new administrative licenses  
33 and how one may switch from one to another.

1 7) A room in the Capitol has been reserved for the legislative reception  
2 scheduled for Thursday, January 26, 2005, the day before the board  
3 meeting. The tentative timeframe is 4 p.m. to 6 p.m., although adjustments  
4 before and after that time may be made, if desired.

5 8) Ms. Fischer asked the Board if they preferred the December or January  
6 meeting as a time for discussion of "wish list" ideas for Board consideration.  
7 The Board agreed on December. Board Chair Peter Hathaway then  
8 suggested a dinner with Dr. George Maurer, the income Executive Director  
9 of the Board of Educational Examiners, following the legislative reception on  
10 January 26.

11  
12 Assistant Attorney General and legal counsel to the Board Christie Scase  
13 reviewed a draft memorandum regarding a pre-filed bill on the resolution of  
14 complaints before the Board. John Aboud moved, with a second by Anita  
15 Westerhaus, to submit a pre-filed bill to change the Iowa law mandating  
16 resolution of a complaint within 180 days to investigation of complaints and  
17 determination of probable cause by the Board within 120 days, with further  
18 clarification in the way of statement of problem and solution to be included in  
19 the cover memorandum. Roll call vote: Haigh – yes; Westerhaus – yes;  
20 Wellborn – yes; Paulsen – yes; Seeland – yes; Carter – yes; Robinson – yes;  
21 Aboud – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

22  
23 Several colleges and universities interested in providing a teacher intern  
24 program had reviewed the attendant administrative rules. Based on those  
25 discussions, possible revisions in the rules were proposed, which allow for more  
26 innovation and flexibility, while still ensuring the integrity of the program  
27 standards. Interim Executive Director Susan Fischer led the Board in a  
28 discussion of the proposed changes. She also named the institutions with  
29 serious interest in providing this alternative teacher preparation. The  
30 Franciscan University's program has already been approved, and that of Kaplan  
31 University is close to approval. Teacher preparation institutions that sent  
32 representatives to meetings considering formation of a consortium to offer a  
33 teacher intern program were Mt. Mercy College, Upper Iowa University,



1 the University of Northern Iowa (UNI), Grand View College, Iowa Wesleyan  
2 College and Simpson College. [N.B. A representative of Graceland University  
3 also participated in the group meetings.] No institution has yet signed off on  
4 the consortium. Should it not coalesce, UNI and Grand View College appear the  
5 closest of those interested in the consortium to offer a program of their own.

6  
7 In response to a question from Board Member Brian Carter, Ms. Fischer offered  
8 to have Dr. Jackie Crawford, Administrative Consultant with the Department of  
9 Education, address the Board on how the teacher preparation institutions have  
10 moved in recent years to accept performance indicators and different types of  
11 assessment, not just coursework, to make sure that people meet the  
12 requirements to become teachers. Mr. Carter expressed interest in such a  
13 presentation. When Board Member Greg Robinson asked if the area education  
14 agencies had expressed much interest in offering a teacher intern program, Ms.  
15 Fischer said no. The Board will next see the proposed changes to the rules  
16 prepared for vote for Notice of Intended Action.

17  
18 There being no further business, Board Chair Peter Hathaway adjourned the  
19 meeting at 1:40 p.m.